



# EduExcellence

PRIVATEPERSONALEDCATION

## Electronic Device Policy

EduExcellence PRS Group believes there is some value in senior students using technology in the classroom for academic purposes. With the allowance of electronic devices such as: cellphones, iPods, iPads, tablets, notepads, and laptops, there are certain considerations and restrictions.

Any use of technology that degrades the learning environment, promotes dishonesty or is used for illegal activities will be prohibited.

- EduExcellence is not responsible for the safekeeping of children's cell phones or personal technology devices (including laptops, cameras, iPod, tablets and any other personal electronic devices.)
- All personal technology devices should be handed in at the Front Office before class begins, and only signed out either with the class teachers' permission or at the end of the school day.
- Phone calls to parents must be made through the office.
- No games may be played on the laptops or personal technology devices and parents are responsible for ensuring the correct safeguards and parental controls are in place.
- Permission must be sought from the educator to listen to music whilst working. Only appropriate music that does not distract or disturb others may be played. Should the educator observe that the music is providing a distraction to either the child or others around them in any way, the child will be asked to put the device away.
- Cameras on electronic devices will not be used unless approved by the instructor as part of a project.
- Consequences for not adhering to the Policy will include confiscation of the cell phone or personal technology device and possible banning.

*Note: Children found to be in possession of a cell phone or personal technology device during tests or exams faces disciplinary procedures.*